

**Addendum No. 4 to RFP No. GLW-0822**  
**For the OneNASA Portal**  
**September 13, 2002**

In regard to the subject RFP, the following questions and corresponding answers are being provided to all proposers on this OneNASA Portal website. Please acknowledge receipt of Addendum No. 4 in your proposal (i.e., Attachment A-1, ACKNOWLEDGMENT, Item 8).

Question 1.

Is it acceptable to propose as a primary bidder to the NASA RFP in one proposal, and as a subcontractor to a primary bidder in a second proposal?

Answer 1.

An entity that bids as a prime could be a sub to a separate prime as long as that prime has principal responsibility for proposal preparation and accepts sole responsibility for contractual performance and the sub is not the de facto prime for the proposal to which he is a sub. Neither this question nor response address joint venture as opposed to prime/sub teaming relationships.

Question 2.

In Volume III-Price Instructions, there is a request for an Accounting Calendar, what is expected beyond the type of Fiscal Calendar that we use? i.e. Is a valid response Jan-Dec, or are you looking for more?

Answer 2.

Yes, that is a valid response.

Question 3.

In question 4 of Attachment A-1 a cognizant Government Audit Agency representative is requested. Is this required?

Answer 3.

Yes, if you have one.

Question 4.

In order to comply with the request to provide the Relevant Experience Volume one week prior to the proposal due date, would it be acceptable to deliver this volume via email as either a MS Word or PDF document, with the 8 bound copies to be delivered with the full proposal on September 17, 2002?

Answer 4.

Yes.

Question 5.

Key dates are outlined in the RFP documents and attachments. Are the dates noted in the Specimen Contract firm dates for the deliverables? If these are firm dates, would JPL clarify whether or not the Final Award will take place on the same day as the Preliminary Review meeting? Lastly, do the Oral Presentations on 11/4 and 11/5 apply only to the detailed full-scope proposals delivered on 11/4, or is it expected that the Oral Presentations will also cover a discussion of the materials being developed under the Phase I contract?

Answer 5.

The dates are firm. Oral presentations are for Phase 2 Contract Option proposals.

Question 6.

It appears that NASA.GOV conducted a visitor survey last fall. Have the results of the survey been made public and, if so, where can they be accessed?

Answer 6.

The results have not been made public.

Question 7.

Is there a contact list of companies that were notified about this RFP or who have asked questions about the RFP?

Answer 7.

Answered in Addendum 1, Question 33.

Question 8.

In conjunction with the traditional blue and red logo icon: we assume that the logo icon should be left alone, but didn't know the parameters for creating a logo or typeface for the new name of the portal.

Answer 8.

The NASA logo must not be altered in any way. Development of a "logo" for the OneNASA portal is up to the proposer.

Question 9.

Are you going to use 'OneNASA.gov' as the new publicized domain, or stick with 'nasa.gov' since it has a history (or use both?)?

Answer 9.

We will use [www.nasa.gov](http://www.nasa.gov) for the portal.

Question 10.

The RFP requires that the 'sample views' (5 listed under 1.1) be in working HTML; would GIFs suffice? (We understand the requirement of 8 second draw times on the finished portal.)

Answer 10.

No. The 8-second response time applies to the finished portal.

Question 11.

It will be impossible for us to deliver our best offering within the given time frame. Would you extend this deadline for 2 days to allow us to do so?

Answer 11.

The deadlines are firm.

Question 12.

Are companies interested in responding to this RFP expected to include the sample design of a OneNASA Portal described in Volume 1, Sections 1.0 through 1.8, in their initial proposal -- that is, pro bono? Or, is the sample design to be executed by the up-to-four contractors under the terms of the Phase 1 Contract outlined in the General Instructions, Section 5.0, Sub-Section 5.2.1, for fixed price contracts up to a maximum of \$100,000?

Answer 12.

RFP Volume I – Technical and Management Instructions, paragraph 1.1 describes the sample design to be submitted with the initial proposals.

Question 13.

We are interested in showing 2 different visual design treatments of our proposed site architecture (following our normal concepting process). Would that be allowed?

Answer 13.

Answered in Addendum 3, Question 20.

Question 14.

When using the Volume 1 Technical and Management instructions from the RFP as an outline for the Volume 1 proposal response, is the 20-page limit applicable to section 2.0 Technology Plan only or to all sections of the volume?

Answer 14.

Technology Plan only.

Question 15.

Are the common leading pages (front matter) of a proposal response like title page, table of contents, table of figures, disclosure notice (ref 3.2 of the RFP), executive summary, and introductions contained with the page limitations specified?

Answer 15.

No.

Question 16.

Addendum 3, Question 40, refers to rigorous usability testing. We would be interested in participating in the usability testing portion of this project. Would it possible for you to share with us the company/person asking this question so we could contact them and offer our services?

Answer 16.

No.

Question 17.

What is NASA's plan for continued technical and hosting support of the Portal after the Phase 2 contracts ends on November 15, 2003?

Answer 17.

NASA is committed to support of the option contract through November 15, 2003.

Question 18.

Will NASA consider extending the period of performance beyond November 15, 2003?

Answer 18.

NASA may, at its discretion, extend the period of performance.

Question 19.

Will NASA allow Progress payments during Phase 2?

Answer 19.

Progress Payments may be considered for Phase 2.

Question 20.

Are the approximately 3,500 public sites currently being hosted separately or within a single environment?

Answer 20.

Multiple separate servers.

Question 21.

Re: Addendum 3 Question 5, please define and expand "expect 1,000 of those to be integrated in some way". Is it a requirement to migrate/convert the content from those 1,000 public sites into the OneNASA portal? Or is the requirement that the 1,000 public site's content would be accessible (LINKS?) from the OneNASA portal and not necessarily contained in its database(s)?

Answer 21.

A combination of both.

Question 22.

Will the OneNASA portal LINK to the NASA public sites 'as is' or will the NASA public sites adopt the new look and feel of the OneNASA Portal?

Answer 22.

See the RFP, Volume 1, Section 2.1.4--the proposer is required to prepare a "*plan* for maintenance of visual and editorial integrity throughout the OneNASA environment, including creating and maintaining a style manual that will guide individual contributors to gradually migrate to the OneNASA 'look and feel'".

Question 23.

Will the hosting agreement include any of the NASA public sites or the OneNASA portal only?

Answer 23.

OneNASA portal only.

Question 24.

Will the maintenance contract include NASA public sites or the OneNasa Portal only?

Answer 24.

OneNASA portal only.

Question 25.

Will the content management system [CMS] manage the portal and its links to the NASA public sites only, or will the CMS serve all content for all NASA public sites? If the requirement is for the CMS to serve public sites (more than just the OneNASA portal), is the requirement that the 1,000 public sites whose content being used on 2/1/2003 convert to the new CMS?

Answer 25.

The content-management solution must manage content from "at least 1000 NASA Web sites (by February 1, 2003) including the following mandatory sites" (Volume I, Section 1.2) and "address ongoing content identification, collection, and integration into the portal of previously unintegrated or new content" (Section 2.1.3).

Question 26.

Referring to Exhibit 1, OneNASA Technical Design Requirements and Addendum #3 Question 8, it is understood that all requirements must be met by 2/1/2003. Are all of the items on Exhibit 1 required?

Answer 26.

Yes.

Question 27.

Does the use of "Shall" on Exhibit 1 mean required for 2/1/2003?

Answer 27.

Yes.

Question 28.

Does the use of "Shall" on Exhibit 1 mean required for 2/1/2003?

Answer 28.

Yes.

Question 29.

Does the use of "May" on Exhibit 1 mean that this is an option but not a requirement for 2/1/2003?

Answer 29.

Yes.

Question 30.

If the use of "May" on Exhibit 1 means that this is an option and not a requirement for 2/1/2003, does NASA wish the fulfillment of this requirement to be proposed in a subsequent Phase (after Phase2)?

Answer 30.

No. See Specimen Contract, Article 3, Option Provision.

Question 31.

JPL/NASA has requested the Past Experiences to be submitted in advance to the full response, how should these early responses be delivered? Will email be acceptable for expedience? If email is permitted, where should they be directed?

Answer 31.

Email to Contract Negotiator.

Question 32.

We have included in our proposal assumptions which directly or indirectly support/effect the pricing of this proposal. Is it all right to include this Assumption section in the Price Proposal section?

Answer 32.

No.

Question 33.

It appears from the Fixed Price Research and Development Contract Specimen Contract that the Contractor will be a subcontractor to JPL's Prime contract with NASA. Is that

correct?

Answer 33.

Yes.

Question 34.

What is included in the Prime contract between NASA and JPL? Will the Contractor have access to the contract?

Answer 34.

We understand that the Prime is a Public Contract.

Question 35.

What mandatory flow-downs from the Prime contract will be required of the Contractor?

Answer 35.

All applicable Terms and Conditions are as set forth in the Specimen Contract.

Question 36.

There were a number of General Provisions and Additional General Provisions mentioned in the Fixed Price Research and Development Contract Specimen Contract Contents Page but nothing was attached to the Contract. Will those be required of the Contractor and if so, where can such provisions be located?

Answer 36.

All applicable General Provisions and Additional General Provisions have been attached and are located with the RFP and Specimen Contract via online access for download.